

## National Cyber Security Awareness Month: Our Shared Responsibility

### What College Administrations Can Do

1. Publish cybersecurity tips for students and faculty in the school newspaper, on the school's main Web site, and on posters throughout campus.
2. Set policies on school email and network logons that require students to use long, complex passwords that they are prompted to change at least every 60 days.
3. Encourage students to conduct regular [back up of critical information](#) and store copies in safe and secure location.
4. Ask the Board of Trustees to pass a resolution in support of National Cyber Security Awareness Month, which is October in the US. Visit [www.staysafeonline.org](http://www.staysafeonline.org) for more information.
5. Ensure that all public computers on campus have the most up-to-date operating system, web browser, and security software.
6. Include or update cybersecurity best practices in student handbooks and orientation materials.
7. Encourage the President, the Dean of Students and other administrators to emphasize the importance of cybersecurity when addressing students in October as a part of National Cyber Security Awareness Month, or have them send an email or IM to all students with key tips for staying safe online.
8. Show your support for National Cyber Security Awareness Month by putting NCSA's Awareness Month banner on your school's Web site and endorsing the month (see forms and banners at [www.staysafeonline/nscam](http://www.staysafeonline/nscam)).
9. Provide cybersecurity tips to your students all year long through monthly campus-wide emails.
10. Create a plan to notify students, faculty, and staff in the event of a data breach.
11. Encourage students to only use secure wireless networks. Provide information on wireless safety, including mobile devices, when using wireless networks.
12. Provide information on the [safe use of social networks](#) and include information on protecting personal information and reputations.

13. Make students aware of the risks of [cyber stalking](#) and the use of technology in interpersonal violence and how they can protect themselves.
14. Hold a campus wide poster or video contest on cybersecurity.
15. Turn off all public computers when not in use.
16. Encourage faculty and staff to turn off all computers when not in use.
17. Keep up on trends in cybersecurity and emerging threats.
18. Stay informed and learn more at [www.staysafeonline.org](http://www.staysafeonline.org).